

Ministry of Education, Heritage & Arts
2021 ENGLISH WORKSHEET 8
YEAR 12

→ Attempt the activity below in your Writing Book.

Activity 1

PERSONAL WRITING

(10 marks)

The theme of this question is **Viewpoints**.

Write a letter to the editor using **180 to 200 words** on **one** of the options given below.

Use a fictitious name and address for the option you will choose.

Ensure that you pay close attention to the theme, and have **at least three main ideas**.

Include a plan.

Either

- (a) Express your views by writing a letter to the editor on how **you have encouraged those around you to use modern technology such as a smartphone and/or other types for their safety during the pandemic.**

Or

- (b) Express your views by writing a letter to the editor on the thought:
Having a good neighbour is just as important as a relative who lives nearby.

→ Recapping on a letter to the editor:

- Plan can use bullet points/web/flow diagram and must be brief
- Block style: no use of punctuation in the four parts of the address
- Dear Sir/Madam
- Re: **Title**
- Miss a line between paragraphs of the content
- Yours **faithfully**
- Signature then your full name
- Write the number of words(content)

THE END